



Virtual GC & In-house Legal Support

Imagine having the ability to access your own dedicated legal and corporate services team. A team with General Counsel level support, minus the expense or hassle of employing lawyers in-house.

This is LexFlex.

LexFlex is designed specifically to provide you with experienced virtual general counsel and in-house legal support according to your business requirements and budget.

Why Lexflex?

We understand some businesses are not in a position or stage of growth to justify the expense of an in-house counsel, let alone a legal department. A lack of easy access to legal advice may mean critical legal issues are overlooked or not addressed.

LexFlex solves this problem for you.

What Is Lexflex?

Your business will effectively have its own legal department on call, to meet your day-to-day legal support needs without staffing costs and risks.

Our LexFlex service provides you with flexible access to general counsel expertise, backed up by a multi-disciplinary team of experienced lawyers, who will deal with your business issues in the same way a full-time general counsel would.

It is a monthly, fixed-fee service, enabling your company's internal stakeholders (owners, board of directors, senior management, sales teams, technology functions, human resources, finance, administrative and/or operations departments) access to on demand legal support. Questions can be answered quickly and effectively, contracts reviewed and any other sort of "day to day" legal advice or guidance can be provided as required.

The Benefits	
Reduce Risk:	LexFlex is an on-demand service. Remove the risk, and cost, of engaging a full-time employee and increase or decrease LexFlex services in line with the requirements of your business.
Manage Spend:	With LexFlex you only pay for what you need. Choose one of our tailored fixed-fee packages, or tell us what you need, and we will provide a bespoke package for you.
Access Resources:	You will have regular access to full-service law firm resources and expertise. This is without the overhead of providing these in-house, or an army of lawyers being unnecessarily engaged on a matter. The interests of your LexFlex team will be aligned with those of your business.
Experienced Advice:	LexFlex provides you access to experienced general counsel and a team of lawyers to cover your day-to-day legal needs. Additionally, access to specialist legal advice as you look to grow your business.

How it works

We will meet with you to understand the level of support you require and identify the most cost-effective services package for your business. Whether you require basic 'hotline' support or the provision of a full in-house legal function, LexFlex will provide this.

Once you select your service package, you can immediately engage the LexFlex team without fear of escalating hourly billing or uncertainty of costs.

Depending upon your package choice, LexFlex team members can be made available at your place of business. Further improving the efficiency of managing your legal requirements.

Regular reviews and reporting are carried out to ensure you are getting the support and value you require. If your demand for services changes, we will discuss changing your package to meet your needs.

Who uses Lexflex?

- Start-ups and SMEs whose size cannot justify full time in-house counsel.
- Companies requiring project support for a defined period of time.
- In-house legal managers who require assistance in discharging the in-house legal function.
- Companies without an in-house legal function who require assistance managing legal requirements and procurement of legal services.

Additional LexFlex Services

As you look to grow your business, we will be able to provide you with specialist legal advice relating to corporate structuring of your business, raising finance, entering joint ventures, taking on investors, or merging with or acquiring businesses.

In addition to dealing with your day-to-day legal needs, including corporate, commercial, regulatory, employment and intellectual property matters and general contract drafting and review, our LexFlex gives you access to our expert advice relating to:

- Development of template documentation suited to your business
- Legal health-check of your business
- HR, procurement, tax, regulatory and corporate governance policies
- Board secretarial matters, including board subcommittee terms of reference and authority levels
- Compliance, including anti-bribery and corruption (UK Bribery Act and US FCPA compliance)
- Drafting / review of basic agreements, such as NDA's, terms of business, privacy policies, etc
- Support/training for in-house counsel, sole counsel, regional counsel and/or general counsel
- Procuring external legal services from specialist firms
- Establishing a first-time Legal Department, including legal process systems, policies and procedures
- Legal budget management
- Tax advice

Through LexFlex you will also have access to our network of specialist correspondent law firms in multiple jurisdictions, to address any legal needs you may have outside of the MENA region. We will act as your one contact point for all such legal matters, without the need for you to search for, appoint and deal with multiple law firms.

Fee Investment

Our LexFlex retainer plans offer prompt and reliable legal assistance, whenever you need it. We have packages starting at USD 1,250 plus VAT. We can also tailor a monthly fixed-fee plan based on your needs and the level of support you require. Contact us to learn more about our plan options.

What makes LexFlex different?

LexFlex has been designed in response to the growing demands of clients for flexible service delivery of legal services.

The key principles of LexFlex services are:

- **A dedicated resource who will take the time to understand your business and meet key stakeholders within your business** - we seek to become a member of your team in the same way you would expect from someone you employ.
- **We will spend time at your place of business** - your relationship with us will exist both face-to-face and online, and we will come to your office if you need assistance.
- **Legal services are 'on demand' with cost certainty** - you know what you are paying and are not deterred from picking up the phone for any legal query you might require a sounding board for.
- **The development of a long-term relationship with a trusted advisor** - delivering further cost savings for ongoing services.